



## Application instructions

Thank you for deciding to apply to ESADE Business School.

Here are the [deadlines](#) for the Masters of Science in Management program.

Please take note of the required paperwork, as incomplete applications will not be eligible for final evaluation by the Admissions Committee. We will try to notify you of missing documents or information, but it is your responsibility to ensure that all materials are submitted on time. All candidates must provide the following:

- \_ [Online Application Form](#)
- \_ [Academic certificates\\*](#)
- \_ [English Language Proficiency](#)
- \_ [GMAT / GRE](#)
- \_ [Letters of Recommendation \(2\)](#)
- \_ [Essays](#)
- \_ [Photograph](#)
- \_ [Identity Card or Passport](#)
- \_ [Curriculum Vitae](#)
- \_ [Application Fee](#)

\* Please note that we will consider the applications of those candidates who are in the process of completing their final year at university and that in case of being admitted to the programme, they will receive a conditional admission

### Online Application Form

Once completed, the Online Application Form has to be submitted to be considered by the International Admissions Office. We strongly encourage candidates to complete this step as soon as possible, so that the Admissions personnel responsible for your region can begin to process your application.

### Academic certificates (transcripts and / or undergraduate degree)

One of the basic prerequisites for applying to the Master of Science programmes is an undergraduate degree equivalent to a Bachelor's degree. Applicants are required to submit official university transcripts and diploma (if the degree granted isn't shown on the transcripts). These certificates must be issued in the original language. Any documents which are not in Catalan, Spanish or English must be submitted with an official translation into one of these languages.

Scanned copies can be accepted during the admissions process.

Candidates in their final year at university can send their incomplete academic record. These candidates' application will be assessed without the degree; it'll be required once the degree is completed.

Admitted candidates will be required to send originals or certified copies of the transcripts and diploma. In order to obtain the official university degree of Master of Science in Management these documents must meet the requirements detailed in [this document](#).



## English Language Proficiency

Candidates must present one of the following officially recognized English proficiency tests (with minimum scores as listed):

- TOEFL: IBT 100 (sent directly from ETS to ESADE, school code: 0507)
- IELTS: Overall band score of 7.0 (Academic test)
- University of Cambridge:
  - . Certificate of Advanced English (CAE): B+
  - . Certificate of Proficiency in English (CPE): C+
  - . Pearson: PTE 72 (Academic test)

Cambridge and IELTS certificates must be originals or certified true copies. Please note that ESADE will accept language test scores acquired within the last two years.

Native speakers of English, and candidates who have completed their bachelor's degree entirely in English, are exempt from this requirement.

## GMAT / GRE

All applicants to the MSc Programmes must take the Graduate Management Admission Test (GMAT) or the Graduate Record Examinations (GRE). The GMAT and the GRE are administered in centres all over the world and are entirely in English. Candidates must make their own arrangements for the test and should have the original score report sent directly to ESADE by the organisation that administers the Test. ESADE's code is **93M-3K-60 (GMAT)** and **5761 (GRE)**. ESADE will accept GMAT and GRE scores provided that the test was taken within the last five years.

## Letters of Recommendation (2)

Completed recommendation forms may either be emailed directly from the recommender's professional email account to [mscmanagement@esade.edu](mailto:mscmanagement@esade.edu), or mailed directly to the ESADE MBA Admissions office by the candidate or the recommender in an envelope with the recommender's signature across the sealed flap. Here you can find a [template](#) you may use.

## Essays

MSc and CEMS candidates are requested to submit the questions detailed in [this document](#). They can be sent along with the supporting documents (preferred) or later via email.

## Photograph

Please upload a recent passport-sized photograph with white background.

- Maximum file size: 50 kb
  - Format: .JPEG
- (i.e., CV/resume-style picture)

## Identity Card or Passport

Please submit a digital copy of your passport (or, in the case of EU nationals, your EU identity card).

## MSc Programmes in Management

- Marketing
- Finance
- International Management
- Innovation and Entrepreneurship



### Application Fee

The application fee is 135€ and may be paid through your Online Application with credit card (please note that American Express cards are not accepted).

Please note application fees are non-refundable.

### Contact List

#### Admissions Office

( ESADECREAPOLIS Building)  
Campus Barcelona – Sant Cugat  
Av. Torre Blanca, 57  
08172 Sant Cugat del Vallès  
Barcelona (Spain)  
P: +34 934 952 088  
F: +34 934 953 828  
E: [mscmanagement@esade.edu](mailto:mscmanagement@esade.edu)

#### Financial Aid Office

P: +34 935 530 245  
F: +34 932 048 105  
E: [financialaid@esade.edu](mailto:financialaid@esade.edu)

#### GMAT Customer Service

\_ Americas Region  
E: [GMATCandidateServicesAmerican@pearson.com](mailto:GMATCandidateServicesAmerican@pearson.com)  
\_ Asia-Pacific Region  
E: [GMATCandidateServicesAPA@pearson.com](mailto:GMATCandidateServicesAPA@pearson.com)  
\_ Europe, Middle East,  
Africa (EMEA) Region  
E: [GMATCandidateServicesEMEA@pearson.com](mailto:GMATCandidateServicesEMEA@pearson.com)  
W: [www.mba.com](http://www.mba.com)

#### ETS (GRE Test and TOEFL Test)

E: [toefl@ets.org](mailto:toefl@ets.org)  
E: [gre-info@ets.org](mailto:gre-info@ets.org)  
W: [www.ets.org](http://www.ets.org)

#### University of Cambridge ESOL

E: [info@cambridgeesol.org](mailto:info@cambridgeesol.org)  
W: [www.cambridgeesol.org](http://www.cambridgeesol.org)

#### IELTS

E: [ielts@ucles.org.uk](mailto:ielts@ucles.org.uk)  
W: [www.ielts.org](http://www.ielts.org)

#### Pearson Test of English

E: [pltenquiries@pearson.com](mailto:pltenquiries@pearson.com)  
W: [www.pearsonpte.com](http://www.pearsonpte.com)