

Documentation that you should present together with the admission application

You are responsible for sending us the following documentation as soon as possible. Until we receive it, we will not be able to begin to assess your admission application.

1. *Academic record*: Applicants must present official academic records from each of the academic institutions in which they have studied after completing their secondary education. These academic records must include the enrolment dates, all the subjects or courses, the units, the credits or the hours, the exams and the marks obtained for each subject. Candidates must also present official documents which prove the awarding of all the degrees, diplomas or professional qualifications, indicating the month and year of this formal award. These certificates must be issued in their original language. Any document which is not in Catalan, Spanish, French or English must be submitted together with an official translation into one of these languages. Those candidates who have not completed their university studies at the time of presenting the admission application must send their incomplete academic record. These candidates should obviously not present the attested copy of their university qualification until they have obtained it.

2. *Certificate of Language Proficiency*: V. **Admission requirements** section for further information. ESADE will accept results from language tests provided that the corresponding certificate has been obtained in the last two years.

3. *Admission test*: ALL candidates must take an admission test. They can choose between taking the GMAT or the GRE. ESADE will accept results from tests provided that they were taken in the last five years. ESADE's code for the GMAT is 93M-3K-62 and for the GRE is 5761.

4. *Curriculum vitae*

5. *Two letters of recommendation*: You can download the templates for the letters of recommendation.

6. *Photos*: Four recent, passport-size photos, with your name written on the back.

7. *ID card or passport*: Photocopy of ID card or passport, if from a country outside the European Union.