

Online Admission Application MSc Programmes in Management

Please read the following instructions carefully in order to fill out the online admission application correctly.

Filling out this online application is a long process. With the email and password you provide, you will be able to access your admission application via this webpage and modify it as often as you like.

Remember that once you have sent your online admission application, you must also deliver, either in person or via standard post, the required documents to:

ESADE

Communication and Admissions Service

Avda. Pedralbes 60-62

08034 Barcelona

Spain

Should you have any questions regarding the admission process for this programme, please feel free to contact the Communication and Admissions Service at: mscmanagement@esade.edu

1. New User Registration

Go to the following web site:

www.esade.edu/onlinemsc

Click on the “admission application” link. You will have to sign in as a user, provide a valid email address and password. You will have to enter both every time you access your admission application.

ESADE Ramon Llull University

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ARE YOU IN YOUR FINAL YEAR AT UNIVERSITY STUDYING BUSINESS MANAGEMENT? YOU CAN NOW START THE ONLINE ADMISSION PROCESS TO ANY OF OUR OFFICIAL MASTER PROGRAMS IN MANAGEMENT:

Start online admission process now!

- 1** **DOWNLOAD INSTRUCTIONS!**
Carefully read the instructions for online admission applications. [Instructions](#)
- 2** **FILL OUT YOUR ONLINE ADMISSION APPLICATION**
This is a lengthy process. With your email and password, you can access your application **from this website** and modify it as often as you like before sending off the definitive version. [Admission application](#)
- 3** **SEND THE NECESSARY DOCUMENTATION TO THE COMMUNICATION AND ADMISSIONS SERVICE**
Remember that once you have sent the online application, you must submit as soon as possible (either [Necessary documentation](#)

2007 « »
October « »

25 Munich
 27 Paris

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Events

- Admissions Test
- Education Fairs
- Information Sessions
- Open Day
- Personal Interviews
- Sit in on a class
- Coinciding events

Login

Enter your email

Password

[Enter](#)

[Register a new user](#)

You will find the following options at the bottom of the page:

- Previous: Go to the previous section within the application.
- Next: Go to the next section within the application.
- Save: Save the information introduced. It is extremely important to save your application as you introduce or change existing information.
- **Close: Close and send us the application. Do not close your application until it has been completely filled out. Once closed, you will no longer be able to make changes.**
- Print: Print the entire admission application.
- Log out: End the current session.

2. Filling Out the Online Admission Application

The application consists of 8 sections which you must fill out either partially or completely:

1. Personal Information
2. Education
3. Admission Tests
4. Languages
5. Professional Experience
6. Essays
7. Contact Information
8. Payment of Application Fees: Payment can be made by bank transfer or via Internet with a credit card (virtual TPV)

The mandatory fields in each section are marked with an asterisk. It is important to save your information as you go along. You will find the link to 'Save' your changes at the bottom of the page.

3. Closing the Application

When you have completely finished filling out the admission application and are ready to send it to ESADE, click on 'Close'. **ESADE will not see your application until you close it manually.**

4. Application Fee Payment

a. Payment by bank transfer

If you have chosen to pay your registration fees by bank transfer, the online Admission Form will close when you click on "OK". Remember to make the payment as soon as possible so we can process your Admission Application.

b. Payment by Virtual TPV

Once you have closed and sent the application, if you have chosen Virtual Third Party Verification to pay the application fees, a new window will open for you to make the payment.

5. Admission Application Processing and Evaluation

Remember that you must deliver the following documents personally or via standard post in order for the Communication and Admissions Service to process your application:

- A copy of your national identity card or passport
- Proof of payment of the application fees if you have opted to pay by bank transfer

Furthermore, we will not consider your application until the following documents have been delivered to us:

- University academic record (original or certified copy)
- Certified copy of your university degree *
- GMAT score
- Certificates corroborating your knowledge of foreign languages
- Curriculum Vitae
- 2 letters of recommendation
- 4 photos with your name on the back

*** Please note that we will consider the applications of those candidates who are in the process of completing their final year at university and that in case of being admitted to the programme, they will receive a conditional admission.**

The number of places for this programme is limited and will be filled progressively. ESADE recommends that interested candidates provide the required documents as soon as possible.

6. Checking your Admission Application status

You can learn the Admissions Committee's decision approximately **one month after** the end of the admission process described in point 5. If admitted, you will also be able to access instructions on the following administrative processes to be carried out. Go to www.esade.edu/checkstatus and click on *Check the status of your application*. Your user ID and password will be required for this, and will be sent to you by email.

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