

# Application Form

## PhD in Management Sciences

**ESADE**  
Business School

**Ramon Llull University**

## Application for Admission to the PhD in Management Sciences

Thank you for your interest in ESADE's PhD in Management Sciences. We hope your application will be successful.

The admissions procedure aims to discover whether the candidate is suitable for the programme and whether the programme serves the candidate's best interests.

Please read the instructions carefully before completing the Admission Application.

If you have questions on the programme or the admission procedure, please do not hesitate to contact the Admissions Office:

Admissions Office  
PhD in Management Sciences  
Av.Pedralbes, 60-62  
08034 Barcelona  
Tel. +34 900 661 662  
Tel. +34 932 802 995  
Fax +34 934 952 077  
admissions@esade.edu  
www.esade.edu/doctorado

The Admissions Office is open from Monday  
to Friday from 10.00 to 14.00 and from 16.00 to 19.00.

### **Confidentiality**

ESADE will treat the application and all other documents presented by the candidate in the greatest confidence. ESADE's Admissions Office will only make this material available to staff members involved in the admission procedure. Candidates and participants in the PhD in Management Sciences shall not have access to letters of recommendation or interview reports. The Admissions Committee will only consider properly completed applications. Candidates are responsible for ensuring all documents are submitted by the deadline date.

**Applications for Admission to the PhD in Management Sciences can be presented between October and April. The admissions process is a continuous one, with the Admissions Committee meeting every month.**

## Admission to the PhD in Management Sciences

### **1 Requirements**

Candidates wishing to begin the admission procedure must satisfy one of the following conditions:

**1.1. Have obtained a university degree** in Business Administration, Management Sciences, Economics, or equivalent (minimum 240 ECTS). Have obtained a Master of Research in Management (60 ECTS) or 60 ECTS in a postgraduate programme with strong basis on research.

**1.2. Have obtained a university degree** in any discipline and (a) possess a post-graduate qualification certifying a general knowledge of the business world (minimum 240 ECTS). Have obtained a Master of Research in Management (60 ECTS) or 60 ECTS in a postgraduate programme with strong basis on research.

### **2 Documents for submission**

Candidates must submit the following documents:

#### **2.1. Completed admission form**

Submit this application in person or by post to the Admissions Office. The form should be properly completed and be accompanied by the documents listed below.

#### **2.2. Academic certificates**

Provide academic certificates of all higher education and post-graduate studies to date, specifying the grades obtained for each subject, credits and academic year, as well as official copies of all degrees earned, and the date on which they were granted.

The certificate should indicate the maximum and minimum grades within the corresponding evaluation system; the minimum pass grade should also be indicated. Should the official degree still be pending issue, an official certificate should be submitted in the interim. All documents should be in Spanish or English. Those which are not in Spanish or English should be accompanied by a sworn translation to one of these languages.

#### **2.3. Letters of Recommendation**

A minimum of two letters of recommendation from Professors. These letters should be based on the model contained in this application.

#### **2.4. Admission Test**

The Graduate Management Admission Test (GMAT: [www.gmat.org](http://www.gmat.org)) or Graduate Record Examinations (GRE: [www.gre.org](http://www.gre.org)) is required. ESADE code for the GMAT is 93M-3K-48. The Tests should not be older than 2 years.

### **2.5. Certificate of language proficiency**

The Test of English as a Foreign Language is compulsory for all whose native language is not English (TOEFL: [www.toefl.org](http://www.toefl.org)). ESADE code: 0507. The Tests results should not be older than 2 years.

### **2.6. Photographs**

Attach four recent passport-sized photographs with your name on the reverse side.

### **2.7. DNI or Passport**

Attach a copy of your identity card or your passport if you are a national of a non-EU country.

### **2.8. CV**

## **3 The Admission Process**

The application for admission to the PhD will not be reviewed until ESADE has received all the required information.

The Admissions Committee, made up of members of the ESADE faculty, will determine whether the candidate meets the programme requisites and, at the same time, whether the programme responds to the candidate's interests. The Admissions Committee members. The candidate will be asked to have a personal interview with one of its members.

Final admission is based on the global evaluation of the candidate's application in relation to all other applications submitted and the number of places available.

## **4 The Admissions Committee Decision**

The Admissions Committee will notify applicants of its decision no later than one month from the date of the Admissions Committee meeting. Under no circumstances will notification be made by telephone.

### **4.1. Admission**

Candidates who receive an official letter of acceptance will simultaneously receive instructions for formal registration.

### **4.2. Instructions for Re-application**

The Admissions Office keeps all applications for one year. Candidates who wish to re-apply should send written notification to the Admissions Office, explaining the changes that have taken place during the year since application was first made.

Attach photo

## Personal Details

### ESADE Code

(to be filled by ESADE)

| | | | | | | |

### Date application was submitted

| | | DD | | | MM | | | YY

### Personal Details

Surname(s) \_\_\_\_\_

First name \_\_\_\_\_

Gender \_\_\_\_\_

DNI  Passport \_\_\_\_\_

Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Nationality \_\_\_\_\_

Place of Birth \_\_\_\_\_

Date of birth | | | DD | | | MM | | | YY \_\_\_\_\_

Cell phone \_\_\_\_\_

Home phone \_\_\_\_\_

E-mail \_\_\_\_\_

## Professional Details

**Starting with your most recent job, list in reverse chronological order the jobs you have held.**

### 1 Position

Branch of Activity (see industry code list) | | | \_\_\_\_\_

Company name \_\_\_\_\_

From | | | MM | | | YY to | | | MM | | | YY \_\_\_\_\_

### 2 Position

Branch of Activity (see industry code list) | | | \_\_\_\_\_

Company name \_\_\_\_\_

From | | | MM | | | YY to | | | MM | | | YY \_\_\_\_\_

### 3 Position

Branch of Activity (see industry code list) | | | \_\_\_\_\_

Company name \_\_\_\_\_

From | | | MM | | | YY to | | | MM | | | YY \_\_\_\_\_

### 4 Position

Branch of Activity (see industry code list) | | | \_\_\_\_\_

Company name \_\_\_\_\_

From | | | MM | | | YY to | | | MM | | | YY \_\_\_\_\_

# Academic Background

**Starting with the most recent, list the universities or other institutions of higher education you have attended to date.**

## University Studies

1 Name of school

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Town

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Degree earned (see list of codes for degrees) | | |

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Official duration of studies, in years | | |

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No. of years taken to complete studies

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From | | | MM | | | YY to | | | MM | | | YY

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In the event you are currently doing the final year of your studies, please indicate the degree for which you are a candidate:

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2 Name of school

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Town

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Degree earned (see list of codes for degrees) | | |

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Official duration of studies, in years | | |

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No. of years taken to complete studies

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From | | | MM | | | YY to | | | MM | | | YY

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In the event you are currently doing the final year of your studies, please indicate the degree for which you are a candidate:

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2 Name of school

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Town

---

Degree earned (see list of codes for degrees) | | |

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Official duration of studies, in years | | |

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No. of years taken to complete studies

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From | | | MM | | | YY to | | | MM | | | YY

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In the event you are currently doing the final year of your studies, please indicate the degree for which you are a candidate:

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## Other Studies

1 Name of school

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Town

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Degree earned

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In the event you are currently doing the final year of your studies, please indicate the degree for which you are a candidate:

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2 Name of school

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Town

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Degree earned

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In the event you are currently doing the final year of your studies, please indicate the degree for which you are a candidate:

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## Languages

	Speak	Read	Write	Accreditation (internationally recognized)		
				Certificate	Year issued	Grade
Spanish						
English						

E: Excelent B: Good R: Regular P: Poor MT: Mother Tongue

## Additional comments on your academic background

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## Complementary Details

**In which areas of management will you do your future research?** (Fill in a separate sheet)

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**Explain why you want to enroll in the PhD in Management Sciences.** (Fill in a separate sheet)

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**Publications.** (Fill in a separate sheet)

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## Additional Information

**How did you get interested in the ESADE PhD in Management Sciences?**

An article or editorial.  
In what newspaper or magazine?

A fair or forum. In which city?

It was recommended by alumni  
(please list their names)

It was recommended by faculty members  
(please list their names)

It was recommended by your company  
(who recommended it, what post does he/she hold?)

ESADE Admissions Office

Internet

Others

## Confidential recommendation

### To the applicant

Please write your name below and send this form to the person you are asking to provide a recommendation.

### To the referee

Thank you for taking the time to write on behalf of this candidate who is applying to the ESADE PhD.

Please answer the questions below and return this letter to:

ESADE Business School Admissions Department  
PhD in Management Sciences  
Av. Pedralbes, 60-62  
08034 Barcelona (Spain)

Thank you again for your assistance.

### 1 Candidate's name

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### 2 To be completed by the referee: (please print)

Referee's name

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Position

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Institution

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Address

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Postcode

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Telephone number

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email address

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### 3 Overall assessment

Please assess this student against other graduate school applicants you have known:

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## Code for branches of activity

<b>1</b>	<b>Exploitation raw materials</b>	272	Furniture	5424	Private banks
11	Agriculture, livestock and fishing	28	Other industries	543	Financial services
12	Mining and derived products	281	Jewelry, luxury items	544	Insurance companies
13	Oil and derived products	282	Music	545	Holding companies
14	Water, gas and electricity	283	Toys, Sporting goods	55	Services to Companies
<b>2</b>	<b>Industry</b>	284	Photography	551	Legal and tax advisory services
21	Chemical Industries	285	Packaging	552	Advertising, marketing and public relations
211	Basic chemicals	286	Printing	553	Consulting companies
212	Pharmaceutical products	287	Publishing	5531	Quality consulting
213	Perfumes and cosmetic products	<b>3</b>	<b>Wholesale / Retail- Distribution</b>	5532	Strategic consulting
214	Rubber and plastic	31	Superstores	5533	Marketing consulting
215	Hospital products	32	Retail trade	5534	Financial consulting
216	Cleaning products	33	Import-Export	5535	Human Resource consulting
217	Paper and derivatives	34	Wholesale Trade	5536	Consulting/Information services
218	Waste treatment	35	E-commerce	5537	Tourism consulting
22	Metalworking and Allied Trades	<b>4</b>	<b>Transport - Warehouses - Logistics</b>	5538	Organizational consulting
221	Electric metalworking and electronics	41	Passenger transport	5539	Consulting service, Personnel selection
222	Computers and similar equipment	42	Material transport	554	Free-lance consultants
223	Basic metal and steel working	43	Materials warehouse	555	Auditing companies
224	Metal articles	44	Postal and courier services	556	Cleaning and security
225	Industrial/ farm machinery	45	Telecommunications	56	Public services, cultural and community organizations
226	Automobiles and accessories	<b>5</b>	<b>Services</b>	561	International organizations
227	Aerospatial products	51	Hotels, restaurants and leisure	5622	Attorney-General's office
228	Machinery/electrical material	511	Hotels	5629	Other State administrative offices
229	Home appliances	512	Restaurants, cafés	562A	Ombudsman
22a	Electrical and precision instruments	513	Tourism, Travel agencies	562B	Legal department, Generalitat
23	Food, Beverages and Tobacco	514	Leisure and recreation services	562C	Institut Català del Sòl
231	Food, raw materials	52	Media, Communication	562D	Other autonomous governments
232	Animal Feed	521	Press, newspapers, magazines	562L	Local government
233	Food products	522	Press agencies	563	Education
234	Beverages	523	Radio	564	Hospitals and health care
235	Tobacco	524	Cinema-TV	565	Culture
24	Construction	53	Real Estate and Rentals	566	Research and scientific institutes
241	Construction material	531	Real estate operations	567	Associations/chambers foundations
242	Construction/developers	532	Automobile rentals	5671	Nonprofit and community services
2421	Construction engineering	533	Machinery and equipment rentals	568	Defense
243	Glass and tiles	54	Financial Services		
25	Textiles	541	Savings banks	<b>Others</b>	Please, describe the sector
251	Woven and knit fabrics	542	Banks		
252	Knit jersey ready-to-wear	5421	Corporate banks		
26	Leather and footwear	5422	Investment services		
27	Wood	5423	Commercial banks		
271	Wood and cork				

## Degree Codes

1	Architecture	27	Aeronautical Engineering	53	Audiovisual Communication
2	Bachelor of Arts	28	Agricultural Engineering	54	Economics
3	Bachelor of Sciences	29	Civil Engineering	55	Other Engineering
4	Fine Art	30	Electromechanics (ICA)	56	Other Social Sciences
5	Librarianship and Documentation	31	Forestry Engineering	57	Other Humanities
6	Biology	32	Geological Engineering	58	Other Sciences
7	Food Science and Technology	33	Industrial Engineering	59	Sociology
8	Economics and Business Studies	34	Mining Engineering	60	Advertising and Public Relations
9	Media Studies	35	Mountain Engineering	61	Pedagogy
10	Ocean Studies	36	Naval Engineering	64	Humanities
11	Political Science and Sociology	37	Knitted Fabric Engineering	65	History of Art
12	Law	38	Telecommunications Engineering	66	Industrial Design Engineering
13	Dietetics and Human Nutrition	39	Topographical Engineering	67	Business Management
14	Physical Education	40	Translating and Interpreting	68	Chemical Engineering
15	Nursing	41	Mathematics	69	Geography
16	Oenology	42	Medicine	70	Philosophy
17	Statistics	43	Seamanship (Merchant Navy)	71	History
18	Pharmacy	44	Dentistry	80	Military Studies
19	Philology	45	Ophthalmology	81	Diploma in Music
20	Philosophy and Education	46	Chiropody	84	Graphic Design
21	Physics	47	Teacher Training (Primary School)	5A	Other diploma course
22	Physiotherapy	48	Psychology	5B	Technical Engineering
23	History and Geography	49	Chemistry	5C	Business Studies
24	Geology	50	Theology	5D	Tourism
25	Social Work	51	Social Work. Welfare Work		
26	Computing	52	Veterinary Science		

## Check List

- Completed application form
- Academic degrees translated to Spanish or English (original or official copies). The certificate should indicate the maximum and minimum grades within the corresponding evaluation system; the minimum pass grade should also be indicated.
- Letters of recommendation
- The Graduate Management Admission Test (GMAT: [www.gmat.org](http://www.gmat.org)). ESADE code: 93M-3K-48. Or Graduate Record Examinations (GRE Test).
- Official accreditation of language proficiency. The Test of English as a Foreign Language is compulsory for all whose native language is not English (TOEFL: [www.toefl.org](http://www.toefl.org)). ESADE code: 0507
- Four recent photographs with your name signed on the back
- Photocopy of Spanish DNI or passport
- CV
- Your signature at the end of the application form, certifying that all the information given is true and the documents submitted are authentic.

The undersigned certifies that the information given in this Application for Admission is true and complete and agrees that the application and all accompanying documents become the property of ESADE and cannot be returned.

**Signature**

Date | | | DD | | | MM | | | YY

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