

School of Law	
Name of the institution	School of Law, City University of Hong Kong
Address	Room 6101, 6/F, Li Dak Sum Yip Yio Chin Academic Building City University of Hong Kong 83 Tat Chee Avenue, Kowloon, Hong Kong
Contact Information	Tel: (852) 3442 8008 Fax: (852) 3442 0190 Email: lwgo@cityu.edu.hk Website: //www.cityu.edu.hk/slw/
THEMIS Coordinator	Dr Fozia Lone Email: fnlone@cityu.edu.hk Tel: (852) 3442 7430
SLW Exchange Coordinator	Dr He Tianxiang Email: tianxiang.he@cityu.edu.hk Tel: (852) 3442 7384
SLW General Office	Ms Phyllis Yan Email: p.yan@cityu.edu.hk Tel: (852) 3442 7369
Application	
Level of Study	Undergraduate or Postgraduate level
Duration of study	One or two semesters. Please refer to the study exchange agreement between your home institution and CityU SLW.
Eligibility	Student must be in good standing and must be nominated by the partner institutions.
Application Procedure	<p><u>Undergraduate incoming exchange study</u> To apply for exchange study with the School of Law under the department exchange study, please complete an online application form during the specified application period.</p> <p><u>Postgraduate incoming exchange study</u> For the applicants who wish to join the postgraduate exchange study, please complete the application form (and send the completed form(s) with your academic transcript and English result (if applicable) to Ms Phyllis Yan of the School of Law (p.yan@cityu.edu.hk) 15 May (for application in Semester A / Fall) / 15 October (for application in Semester B / Spring). Subject to School's approval, an admission letter will be issued to the student. The Chow Yei Ching School of Graduate</p>

Studies (SGS) will create a student account and subsequently do the online course enrollment for student subject to their course selection.

Student must be nominated by the partner institutions.

Academic Calendar

Welcome Orientation for incoming exchange students Semester A /B
First week of Semester

Semester A

Teaching Period	29 August 2022	26 November 2022
Student Revision Period	28 November 2022	3 December 2022
Examination Period	5 December 2022	17 December 2022

Semester Break 19 December 2022 7 January 2023

Semester B

Teaching Period	9 January 2023	15 April 2023
Student Revision Period	17 April 2023	22 April 2023
Examination Period	24 April 2023	8 May 2023

Semester Break 9 May 2023 3 June 2023

Course Information

Language of Instruction English

Courses to be offered

Postgraduate incoming exchange study

Please check out the [list](#) for courses to be offered by our School in Fall and Spring. The offering of the courses is subject to review and amendment from time to time. For the time being, only 2021/22 course list is available.

Undergraduate incoming exchange study

Please check out the [list](#) for courses to be offered by our School in Fall and Spring. The offering of the courses is subject to review and Course pre-registration will be arranged to the students as far as possible. Students can also add or drop a course during the add/drop period prescribed by the University. After the add/drop deadline, requests for late drop of courses will only be approved under exceptional circumstances, and such late requests must be submitted no later than the end of the teaching period for the relevant

Course Registration

Credit Unit

Each course is assigned a number of credit units. A credit unit is earned for about forty-to-fifty hours of student work.

Most of the courses carry 3 credits.

Maximum and Minimum Study Load

In each semester, full-time students must register for at least twelve but not more than eighteen credit units.

Assessment

The tests, coursework, examinations and other activities used to assess students' progress through courses and to assign final grades. Details of the assessment are stated in each course syllabus.

Examination

The examination timetable will be released to all students by Week 10 of each semester. All inbound exchange students should arrange their flight after receiving the examination timetable. Request for rescheduling the examination is not normally approved. Student is required to attend the examination for the course enrolled.

Academic Transcript

The Academic Regulations and Records Office (ARRO) and Chow Yei Ching School of Graduate Studies (SGS) will send the academic transcript to the home university directly at the end of February (for Semester A) and at the end of July (for Semester B) tentatively.

Grading of Courses

<i>Grade</i>	<i>Grade Point</i>	Grade Definitions	
A+	4.3	Excellent	
A	4.0		
A-	3.7		
B+	3.3	Good	
B	3.0		
B-	2.7		
C+	2.3	Fair	
C	2.0		
C-	1.7		
D	1.0	Marginal	
F	0.0	Failure	
P (Pass-fail) course only)		Pass	

Orientation

The School will arrange an orientation talk for inbound exchange students during the first week of each semester starts. Students are strongly encouraged to attend the orientation.

Topics include academic regulations, course registration, coursework and assessment, student life, and sharing among the students.

Visa application

Being a non-local student to study in Hong Kong, you need to apply for a student visa. It takes about 4-6 weeks for the Hong Kong Immigration Department to process the application. The University can issue a sponsor letter to you in support of your visa application.

Please note that exchange students are required to take a minimum of 12 credit units of CityU courses for Semester A or B, or a minimum of 6-7 credit units for the Summer Term, and enrol as a full-time student, to meet the requirement of the Hong Kong Immigration Department for visa issuance.

Please click [here](#) and download documents for application.

You should mail the application along with relevant supporting documents to the Global Engagement Office (GEO) (address indicated below) by the end of May (for application in Semester A / Fall) / end of October (for application in Semester B / Spring). You may also contact GEO for any enquiries at geo@cityu.edu.hk.

Global Engagement Office (GEO)
Room 3210, 3/F, Cheng Yick-chi Building
City University of Hong Kong
Tat Chee Avenue, Kowloon, Hong Kong SAR

For details, please visit: https://www.cityu.edu.hk/geo/au_contactus.htm

Accommodation

Among the wide variety of housing options in Hong Kong, you will definitely find one that suits your living style and needs. You may choose to stay in commercially operated accommodations recommended by CityU, or rent your own flat on the market.

Please visit the Off-campus Accommodation page or contact the Student Residence Office (SRO) for assistance in seeking off-campus accommodation.

Tel: (852) 3442 1111
Fax: (852) 2794 7716
Email: sro.offcampus@cityu.edu.hk
Website: <https://www.cityu.edu.hk/sro/oca/>

If you need to find a place to stay temporarily, click here to browse through [the list of licensed hotels, guesthouses and youth hostels in Hong Kong](#). Note that Hong Kong law requires that guesthouses and youth hostels obtain a license issued by the Office of Licensing Authority (OLA) under the Home Affairs Department before opening for business. It is always in your best interest to stay exclusively at guesthouses and youth hostels that are licensed and monitored by the government. To identify licensed guesthouses, look for the OLA logo.

Cost of Living

CityU waives the tuition fee for exchange students, but they are required to pay all tuition and study-related fees levied by their home institutions. Exchange students are also responsible for financing their travel, accommodation and other living expenses as well as visa, insurance, books and other study-related expenses.

Expenses	Estimated cost per month
Rental for Off-campus Accommodations ¹	HKD\$5,625-6,875
Living costs (meals, transport, laundry, and education expenses for books, stationery, etc.) ²	HKD\$4,500

¹ The rental for off-campus accommodations could vary depending on the size, location, age of the building, etc.

² Living cost could vary depending on individual lifestyle and choices.

Health and Insurance

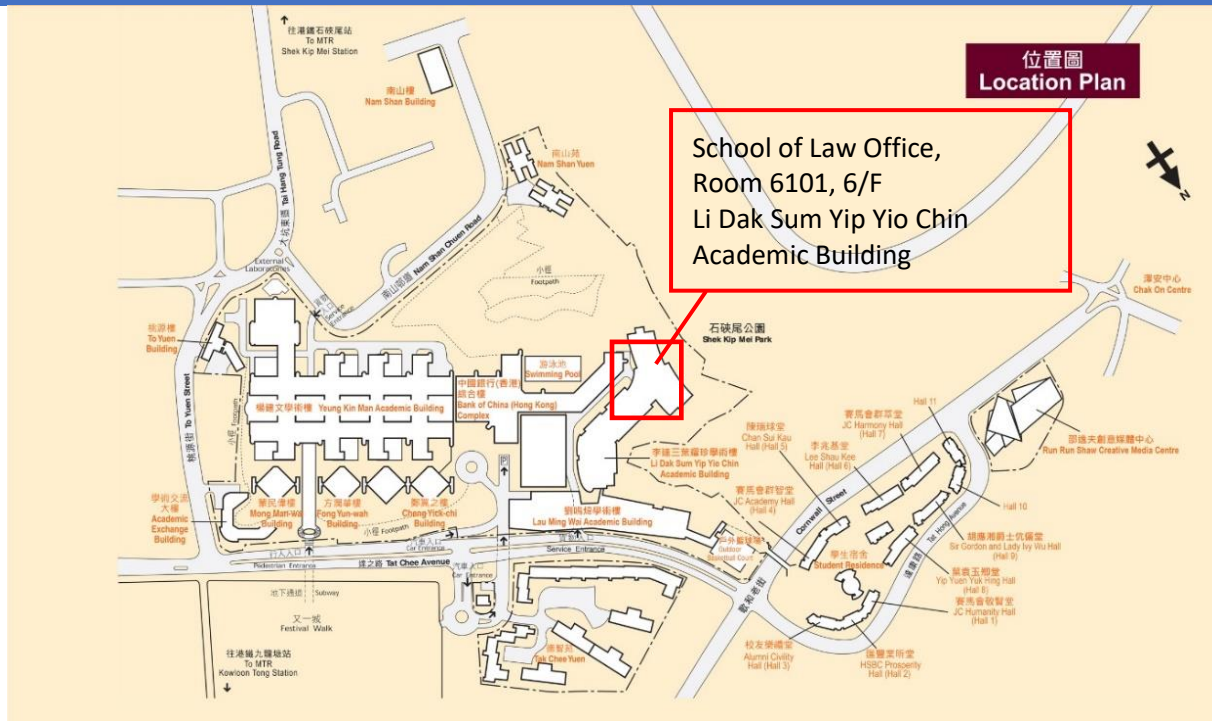
Non-local students are required to have suitable and adequate insurance for the entire period of their study at City University of Hong Kong (CityU). The insurance should cover but not limited to travel, personal accidents, medical expenses (accident and non-accident), hospitalisation and emergency evacuation/repatriation. Students are advised to take out a travel and medical insurance policy before departing for Hong Kong.

For details of the health and insurance requirement for non-local students, please visit the [website](#).

Academic Supporting Offices

University Offices

- Academic Regulations and Records Office (ARRO)
<http://www.cityu.edu.hk/arro>
- Admissions Office (ADMO)
<http://www.admo.cityu.edu.hk/exchange>
- Global Engagement Office (GEO)
<http://www.cityu.edu.hk/geo/>
- Student Residence Office (SRO)
Undergraduate exchange study
 - https://www.cityu.edu.hk/sro/htm/e_apply1_nl.htm
 - https://www.cityu.edu.hk/sro/htm/e_apply3_fee_ug.htmPostgraduate exchange study (Off-campus Accommodation)
http://www.cityu.edu.hk/sro/htm/e_off-campus.htm
- Chow Yei Ching School of Graduate Studies (SGS)
 - <http://www.cityu.edu.hk/sgs>



CityU is conveniently located. If you are coming to CityU by MTR from the direction of Central, get off at Kowloon Tong station and follow the signs to City University (Exit C). Exit C2 will lead you to the Festival Walk Shopping Centre. Go up to Level LG1 and find the escalator next to Shop LG1-10, which will take you to an underpass to CityU. When you emerge from this underpass, CityU's main entrance is right in front of you. If you are coming from the direction of Lo Wu, cross the bridge that takes you to the Festival Walk Shopping Centre. The escalator facing you when you enter the Festival Walk Shopping Centre leads to the aforementioned underpass and directly to CityU.

Themis Tentative Course list for 23-24:

https://www.cityu.edu.hk/slwl/lib/doc/current_student/exchange/Exchange_course_list_2021-22.pdf

THEMIS curriculum components: one-year-format

- **Selection**

Students will be selected by their home university and they will exchange on the fall term of the following academic year.

All students must demonstrate a superior level of academic performance, strong linguistic ability, as well as the desire and motivation for an international experience.

- **Study abroad term**

It offers the opportunity to acquire core knowledge and skills in an international context. While on the exchange, students will have the chance to create their own study plan by choosing their courses out of those offered by the partner school and approved by the network.

- **Joint Seminar**

The THEMIS seminar provides students with a chance to delve deeper into an area of international law relevant to their academic career. The seminar will focus on different subject each year and will be conducted in English. The program will develop by professors from the partner schools, local experts, and international faculty members. It will also provide the students with the opportunity to meet and share information with fellow network participants.

- **International Internship**

The internship is considered to be an integral part of the THEMIS educational experience. The internship gives the student a chance to put their academic knowledge into practice and begin developing their professional career. The THEMIS partners strongly recommend international internship or internships conducted abroad in an international environment (law studios, European organizations, multinationals...) and for 6 weeks. Students develop their ability to work in an international setting through their professional internships, creating a profile well-appreciated by international organizations.