Welcome to ESADE! If you are coming from outside Spain, in this document you will find useful information about the admission process and how to prepare your stay in Barcelona. If you have any question or need more information, please contact us: bbaenglish@esade.edu or Tel: +34 93.280.29.95.

If you are a talented student in your final year of high school and think that university education should be an intellectual challenge, which brings you international vision and values such as society commitment, and if you particularly appreciate innovative and practical methodology, then we are interested in knowing you!

The admission process is ongoing, with several opportunities to apply throughout the year. You are advised to start the admissions process the sooner the better as places are limited, and the recognition of your studies and visa arrangements can take time.
ADMISSION REQUIREMENTS

Academic requirements

a) Access for students from the Spanish education system

- You must be in the second year of high school when you send in your application form, and you must pass the corresponding exams in June. We also accept applications from students who completed the second year of high school in the last two years.

- You can access ESADE's Bachelor's degrees from any Bachillerato module, except the Arts or Humanities in the case of both the Bachelor of Business Administration-BBA and the Double degree in Business and Law.

- You must pass the Spanish university entrance exam (PAU / selectividad) in June.

b) Access for students from the education systems of the European Union, China, Switzerland, Norway, or other countries having bilateral agreements with Spain.

- You must be studying a course at a level equivalent to the Spanish 12th grade, which is usually the last course of secondary school, and you must pass your exams in June. We also accept applications from students who completed high school in the last two years.

- If you have followed the secondary education systems of the EU, China, Switzerland or other countries having bilateral agreements with Spain (listed in this linked document), you are not required to obtain recognition of your education in Spain or to take the Spanish University Entrance Exam (known as “Selectividad / PAU”).

- You only need to present credentials issued by the Spanish National Distance Learning University (UNED) and comply with university entry requirements in your country of origin. In such cases, we recommend that you follow the steps specified on the www.uned.es/accesoUE website.

c) Access for students sitting the International Baccalaureate or the European Baccalaureate

- You must be studying a course in your education system equivalent to the last year of high school, and you must pass your exams in June. We also accept applications from students who completed the high school in the last two years.

- If you are about to hold a European or International Baccalaureate Diploma, you are not required to obtain recognition of your education in Spain or to take the Spanish University Entrance Exam (known as “Selectividad / PAU”).
- You only need to present credentials issued by the Spanish National Distance Learning University (UNED) and comply with university entry requirements in your country of origin. In such cases, we recommend that you follow the steps specified on the [www.uned.es/accesoUE](http://www.uned.es/accesoUE) website.

d) Access for students from other education systems

- You must be studying a course in your education system equivalent to the last year of high school, and you must pass your exams in June. We also accept applications from students who completed the high school in the last two years.

- You are required to have your pre-university studies recognized by the Spanish Ministry of Education and to pass the Spanish University Entrance Exam (Selectividad / PAU).

  - The Spanish Ministry of Education’s website lists the countries that require this accreditation, explaining the steps to follow, as well as the form and the documentation that have to be presented. Bear in mind that it can take three months for your studies to be accredited. Therefore, this procedure should be carried out whilst you are applying for admission to an ESADE Bachelor’s degree course.

  - You must pass the Spanish University Entrance Exam (Prueba de Acceso a la Universidad, PAU) at the June sitting. On the UNED website you will find the enrolment dates and the places where you can sit the PAU exam in your own country.

Language requirements

**English: level equivalent to Certificate in Advanced English**

You must fulfill one of the following conditions:

- TOEFL: 100+ (ESADE’s code is 0507)
- IELTS: 7.0+
- Certificate in Advanced English: B+
- PTE Academic: 72+
- Min. 5 academics years in an English-speaking school

At ESADE, you will study a second language to be chosen between Spanish, French or German (no prior knowledge required).
ADMISSION PROCESS

What procedure must you follow in order to study at ESADE?

1. Submit the online application form
In order to start the admission process, you must fill in the online application form. Before the application can be dealt with, you must pay a processing fee of 135 €. This fee will not be reimbursed under any circumstances. Apply now Bachelor of Business Administration-BBA (English section)

2. Send us the required documentation
- Four recent passport-size photos with your name printed clearly on the back.
- A photocopy of your identity card or passport.
- A personal academic transcript for the grades of the last four years of the secondary studies you have completed to date (copy certified by the school or original plus a photocopy).
- Official accreditation of your knowledge of English (TOEFL, Cambridge, IELTS, Michigan...).

It is very important that you send us this documentation as early as possible, since we cannot start assessing your application until it arrives.

3. Attend an Open Day
We recommend that you attend an Open Day during the admission process: you can visit the campus, participate in a workshop with students from grades and talk to alumni. This will help you to be well informed when deciding where to study your career. Check the dates for Open Days here.

4. Take an admission test
To apply to the Bachelor of Business Administration-BBA, you have the option to take our own Esade Admission test (in Spanish) or to send us your scores from the SAT or ACT exams (internationally recognized admissions exams used by prestigious universities worldwide). All these tests measure the basic verbal, logical and mathematical abilities that a student has acquired both in and out of the school environment. It tests the ability to reason rather than to remember facts.

A) ESADE’S ADMISSION TEST

A.1 What does it consist of?

It is a multiple-choice test, which is done in Spanish: for each question you have to choose the correct option out of four possible replies. Moreover, it contains a written section, which can be completed in Spanish or Catalan.
Bachelor of Business Administration-BBA

The Bachelor of Business Administration-BBA admission test consists of the following parts:

- **Writing test.** This assesses the following competences: written language skills, reasoning, use of language, structuring of arguments, accurate spelling and grammar.
- **Test consisting of four sections,** which assesses:
  - Analytical and quantitative reasoning skills
  - Reading comprehension and verbal reasoning skills
- **Written section and English test**

Admission test sample (in Spanish)

A.2 How long does it last?

It is a long test: it lasts 4 hours 30 minutes, including a break.

Please note that students frequently fail to complete part of the test and feel that they have not done well.

A.3 Can I prepare for this test?

ESADE’s test does not assess knowledge. Therefore, there is no subject matter that can be studied in advance in order to get a good grade.

However, you can consult a sample test on this website in order to have an idea of the kind of things you might be asked.

- **Bachelor of Business Administration-BBA admission test (in Spanish)**

A.4 What grade do I need in order to be accepted?

You do not pass or fail the ESADE admission test. It is simply used to create a profile of the applicant who wishes to study for a Bachelor’s degree at ESADE. This is why you can only take the admission test once every academic year.

The admission test is only one of the elements taken into consideration during the admission process. Equal weighting is given to the information provided on the application form and in the academic record.

A.5 How can I register for the test?

In order to take the admission test, you need to fill in the online application form for the programme you want to take, at least one week before the test is due to be held. Moreover, you must take the admission test on the date stated in your exam confirmation letter.
If you are unable to take the test that day, you can ask for the date to be changed, giving your reasons together with at least one week’s notice. Please note that, if you miss two of the scheduled dates for taking the admission test, and still wish to sit it, you will have to pay another processing fee (135 €).

A.6 How many admission tests are held each year?

The first admission tests are held in October at ESADE’s Barcelona and Madrid campuses, as well as in several other Spanish cities. On the Upcoming Events page you can find more information on exactly where and when all the tests are to be held.

If you apply for the Bachelor of Business Administration-BBA you can sit SAT or ACT.

B) SAT

B.1 Content of the Test

- The SAT (Scholarship Aptitude Test) is a globally recognized college admission test that lets you show universities what you know and how well you can apply that knowledge. It tests your knowledge of critical reading, writing and math — subjects that are taught every day in high school classrooms.

- SAT consists of three major sections: Critical Reading, Mathematics, and Writing. Each section receives a score on the scale of 200–800. Total scores are calculated by adding up scores of the three sections (up to 2400).

- Each major section is divided into three parts. There are 10 sub-sections, including an additional 25-minute experimental or "equating" section that may be in any of the three major sections. The experimental section is used to normalize questions for future administrations of the SAT and does not count toward the final score.

The SAT is just one factor among many that we use to get to know you better. It’s best to keep the test in perspective and understand that it’s only part of a comprehensive admission process that also recognizes other factors, like extracurricular activities and your high-school Grade Point Average of the last four years.
B.2 How long does it last?

The test contains 3 hours and 45 minutes of actual timed sections, although most administrations, including orientation, distribution of materials, completion of biographical sections, and eleven minutes of timed breaks, run about four and a half hours long.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time (Minutes)</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing</td>
<td>60</td>
<td>Grammar, usage, and diction. Multiple choice questions (scores 70%) + brief essay (scores 30%). E.g.: error identification questions, sentence improvement questions.</td>
</tr>
<tr>
<td>Mathematics</td>
<td>70</td>
<td>Number and operations; algebra and functions; geometry; statistics, probability, and data analysis. Three sub-sections of 25 min, 25 min, and 20 min. Multiple choice questions.</td>
</tr>
<tr>
<td>Critical Reading</td>
<td>70</td>
<td>Critical reading, understanding/vocabulary check. Three sub-sections of 25 min, 25 min, and 20 min. E.g.: Sentence completions, questions on short and long-reading passages.</td>
</tr>
</tbody>
</table>

- Additionally, there is one variable (unscored) section which tests critical reading, mathematics, or writing (25 minutes total)

B.3 How can I prepare for this test?

If you want to prepare for the SAT, you can practice at: [http://sat.collegeboard.org/practice](http://sat.collegeboard.org/practice)

You will find free and affordable test preparation resources such as the “Question of the Day”, sample practice questions, or free practice tests.

B.4 What grade do I need in order to be accepted?

We do not require a minimum test score. The test scores will be considered along with your whole academic record and personal achievements. However, as guidance, we can mention that the average result that we accept from the SAT exam is 620/800 points for each of the three tests.
B.5 How can I register for the test?

If you want to test at a test center in a country outside the US, you must register on the web at
http://sat.collegeboard.org/register/sat-international-dates

B.6 International Test Dates 2011-2012

<table>
<thead>
<tr>
<th>Test Date</th>
<th>Registration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 28, 2012</td>
<td>December 20, 2011</td>
</tr>
<tr>
<td>May 5, 2012</td>
<td>March 27, 2012</td>
</tr>
<tr>
<td>June 2, 2012</td>
<td>April 24, 2012</td>
</tr>
</tbody>
</table>

- In the United States and U.S territories, another Test date is possible on March 10, 2012 (Registration deadline: February 10, 2012).
- In order to find a location throughout the world to take the SAT, please use the following link: http://sat.collegeboard.org/register/sat-code-search. You must search by “test centers” instead of “countries”. Then you will be asked to select a country.

B.7 Test Fees

- All countries outside the U.S. (except Pakistan and India): USD $78
- Pakistan and India: USD $102

C) ACT

C.1 Content of the Test

Two test options are available:

- The ACT (No Writing), which is made up of four multiple-choice tests in English, mathematics, reading, and science reasoning. Each test scores up to 36. The Composite score (global average score) also scales from 1 to 36.
- The ACT Plus Writing, which includes the four multiple-choice tests plus a 30-minute Writing test (not available in February).

At Esade, we only require results from the ACT (No Writing). You will be asked to write two short essays in the application form anyway.
C.2  How long does it last?

C.3  How can I prepare for this test?

If you want to prepare for the Test, you can practice at: [http://www.actstudent.org/testprep/](http://www.actstudent.org/testprep/)

Or review these practice questions to help familiarize yourself with the ACT® test: [http://www.actstudent.org/sampletest/index.html](http://www.actstudent.org/sampletest/index.html)

C.4  What grade do I need in order to be accepted?

We do not require a minimum test score. The test scores will be considered along with your whole academic record and personal achievements. However, as guidance, we can mention that those students who present their scores from the ACT usually have an average score of 31/36.

C.5  How can I register for the test?

If you want to test at a test center in a country outside the US, Puerto Rico or Canada, you must register on the web at [www.actstudent.org](http://www.actstudent.org).
C.6 International Test Dates 2011-2012 (out of US & Canada)

<table>
<thead>
<tr>
<th>Test Date</th>
<th>Registration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 22, 2011</td>
<td>September 16, 2011</td>
</tr>
<tr>
<td>December 10, 2011</td>
<td>November 4, 2011</td>
</tr>
<tr>
<td>April 14, 2012</td>
<td>March 9, 2012</td>
</tr>
<tr>
<td>June 9, 2012</td>
<td>May 4, 2012</td>
</tr>
</tbody>
</table>

C.7 Test fees

ACT (No Writing) $34.00
Includes reports for you, your high school (if you authorize reporting), and up to four college choices (if valid codes are provided when you register).

International testing (required outside the U.S. or Canada) add $27.00

Please note:

**If you have not yet received official scores by the deadline for the submission of the application documents, you can send a copy of the unofficial scores got online and provide us with the official ones when they become available.

5. Personal interview
If the Admission Committee considers they need more information in order to process your application, you will be asked to attend a personal interview, which can be organized face-to-face or through videoconference at your convenience.

6. Committee decision
Approximately one month after all the necessary steps have been taken, the Committee will inform you of its decision.

7. Apply for a grant
If you have been accepted, you can apply for a grant from ESADE, external assistance or a loan from one of the financial institutions ESADE has signed agreements with.

8. Reserve your place
ESADE receives many more applications than there are places available. Therefore, if you have been accepted and want to reserve your place, around one month after having received confirmation of your admission, you must pay 25% of the total course tuition fee.
9. Enrol!
If you pass the last year of high school as well as the university entrance requirements in June, you can enrol in the Bachelor’s degree course at the start of July. At that time, you will have to pay the remaining 75% of the total course fee.
INSURANCE COVERAGE

ESADE wants to make sure that all of its students have adequate insurance coverage. We therefore urge all students following one of our programmes to take out a suitable insurance policy.

All international students are required to have valid medical insurance coverage for the entire time they are in Spain. Because terms differ according to your country of origin, ESADE recommends that you request complete information from your insurance company before coming to Spain.

*Students from EU countries:*

If you are covered by your country’s national insurance system, you should request an E111-form in your home country, which entitles you to free medical assistance from the Spanish public health system. If you are covered by private insurance consult your insurance company to see if you require additional insurance for medical care in Spain. Please request full information concerning the procedure to follow in case you need medical care while in Spain.

*Students from Non-EU countries:*

If you have arranged private insurance to cover medical care in Spain, please consult your insurance company about the specific details and exact procedure to follow, in case you need medical attention while in Spain.
VISA REQUIREMENTS

Here is a list of the legal requirements to be met to apply for a one-year residency permit in Spain. Note that these conditions may vary, so we recommend getting full information from the Spanish embassy or consulate in your country or origin.

Before arriving:

- **EU citizens and citizens of the European Economic Area**
  Do not require a visa to enter Spain. All you need is a national identity card or passport.

- **Non-EU citizens**
  Do require a Student visa. All you need is a national identity card or passport. The documents that you will be asked to present will include:
  - Passport
  - Passport-sized photos
  - Proof of financial means
  - Letter of acceptance from ESADE
  - Proof of health insurance including repatriation
  - Other special information required for citizens of your country

This can often be a lengthy process, so get started as early as possible. Before going to the Consulate or Embassy, we recommend calling them first to make sure you don’t have to take along addition documents. While you’re at the Consulate or Embassy, it would also be a good idea to find out how long your Student Visa will be valid for. You can download the Schengen Visa application form [here](#).

**Note:**

- If you plan to travel outside of Spain during the period shown on your Student Visa, be sure to ask for a **multiple-entry visa**.

- If you enter Spain without a visa or on a Tourist Visa, you will have to return to your country to apply for a Student Visa. If you are living outside your home country when you apply for a Student Visa, the Spanish Embassy or Consulate in the country where you are currently residing may require you to return to your home country to apply for the Student Visa. Do not assume that you will be able to obtain a Student Visa from a Spanish Embassy or Consulate outside your home country.

- If your passport is not stamped on entering Spain or the Schengen Area, keep your plane ticket stub or receipt in case you need to prove date of entry.
Once you get to Barcelona:

EVERYONE, whether from the EU or not, who is living in Barcelona for longer than 3 months, is required by law to register with the local town council. This is called padró/empadronamiento and is one of the easier processes to carry out.

- **EU citizens**
  Students who will be in Spain for more than 3 months are required to obtain a Certificado de registro de residente comunitario (Certificate of registration as a resident of the European Community) within 1 month of arrival in Barcelona. The documentation you are required to provide is:
  - Passport or national identity document + copy
  - Completed EX-16 application form + copy
  - Letter of acceptance from ESADE

  Present your documentation at the address below. You will be given another form to fill out, take to a bank and pay the fees (about €7). You will receive the certificate the same day.

  Comisaría de Policía de Barceloneta
  Pg. Joan de Borbó, 32
  08003 Barcelona
  +34 93 224 06 10
  Timetable: Monday - Friday 9 am to 2 pm

  **Important:**
  - All everyone is required to carry identification on them. In the case of EU citizens, this means your passport or national ID card, as well as your Certificate of Registration.
  - In order to be able to do an internship in Spain, you MUST have a NIE number (número de identificación de extranjero) which is included in the Certificado de registro de residente comunitario.

- **Non-EU citizens**
  May or may not need a visa for visits of less than 90 days. Consult the lists [here](#).

  **Remember that you will need:**
  - If your country of nationality is on List I and your stay is for 90-180 days, you need a C+D student visa.
  
  - If your stay is for longer than 180 days you need a D student visa. Within a month of arriving in Barcelona, you are required to apply for a Tarjeta de Identidad de
Extranjero (Identity Card for Foreigners, commonly known as a Student Residence Card), which is valid for one year and is renewable.

The documentation that you will be asked to present is:

- Completed application form + copy
- Passport (with visa) + copy
- 3 colour passport-sized photos
- Document supporting reason for application (ESADE course registration document)
- Proof of financial means
- Certificate of empadronamiento (civil registry)
- Payment of fees

No appointment is necessary but it’s best to get there early and be prepared to wait in line.

Students who need to renew their Student Card can do so through the Universitat Ramon Llull Central Services. This cannot be done more than 60 days before the expiry date, nor later than one month before your ID Card expires. The required documentation is similar to that required for the initial application, but the letter from ESADE should include information regarding your good standing in the school.

For further information, consult the Spanish Ministerio del Interior website.
BARCELONA

Barcelona is an open and distinctly Mediterranean city. It has many interesting features that make it a fascinating place to live. The city's artistic and architectural wealth attracts visitors from all over the world, making it a perfect meeting point for people from many different cultures. In addition to its beauty, Barcelona is also a cosmopolitan and vibrant city. And thanks to its dynamism and entrepreneurial spirit, it has succeeded in ranking among the world's major cities without losing any of its welcoming and friendly atmosphere.

Climate

- Mediterranean climate, with mild winters and hot summers
- Annual average temperature: 16°C
- Annual average rainfall: 88 days
- Relative humidity: 70%
- City population: 1,707,286 inhabitants
- Metropolitan area population: 4,654,000 inhabitants

Related links

- Barcelona City Council
- Barcelona guide
- Transports Metropolitans de Barcelona
- Autonomous Government of Catalonia
- Catalan tourist body

Living in Barcelona

Living and studying in Barcelona for a year is not the same as coming on holiday for a few days in the summer. Barcelona is a cosmopolitan city where you can discover all sorts of places and activities. For most of our students, deciding to study at ESADE means finding a new place to live and adapting to new customs. We want you to be comfortable and get the most out of your time here in Barcelona.

On the basis of the experiences of former students who have come to spend an unforgettable year in this city, we encourage you not to leave certain key tasks for the last minute:

- Get a head start in your search for housing (e.g. a shared flat, a studio, or a room in a university residence). A good time to start is right before summer.
- In Spain, the healthcare system is public. If you are a resident of the European Union, you can have a health card made in your home country. Otherwise, you can take out a private health insurance policy.

- If you come from outside of the European Union, you will need a student visa.

**Other points to keep in mind...**

- Banks (bancos) and savings banks (cajas) have different opening hours. Savings banks are open in the morning from Monday to Friday, and on Thursday afternoons (except in the summer). Banks are open in the morning from Monday to Saturday.

- Carry a little extra cash with you for the first few days of your stay, in case you need to deal with unexpected problems.

- When you make purchases using a credit card, you will need to show official identification (such as a passport) to prove that you are the cardholder.

**Once you arrive in Barcelona...**

Barcelona offers a wide variety of attractive features, making it a fascinating city in which to live.

- You will find all sorts of cultural activities: concerts, plays, museums, etc. You can get more information at the city's tourism offices.

- The climate in Barcelona is purely Mediterranean. For more information, contact the Catalan Weather Service (Servei Català de Meteorologia).

**Getting around...**

- In addition to using a car or motor scooter, you can get around Barcelona on the metro, the city buses, the tram or the FGC trains by public transport. You can buy vouchers for multiple trips at all public transport stations and at some newsstands.

- You can also sign up for Barcelona’s Bicing service, which allows you to use city-owned bicycles to get around.
Accommodation

Barcelona offers a wide range of accommodation to suit all tastes: rooms in student flats or with families, apartments, hotels or halls of residence.

The Sarriá University Halls of Residence is one of these accommodation options. The Halls are situated close to the ESADE Barcelona-Pedralbes campus, set in one of the city's greenest areas and in a building that was custom-designed with student accommodation in mind.

The Barcelona-Sant Cugat campus offers the Roberto de Nobili University Halls of Residence, a modern building with large open spaces and over 180 comfortable single rooms with all the services and amenities that are sure to make you feel at home.

We recommend not leaving it to the last minute to book accommodation, as it can sometimes be difficult to find accommodation, especially if the academic year has already gotten under way.

Related Links

Flats

- Habitatge Jove
- Idealista.com
- Loquo
- Housing anywhere
- Piso Compartido
- Provivienda
- Oh Barcelona
- Living Barcelona
- Casamona International

Other accommodation options

- Barcelona Centre Universitari
- Barcelona Housing Service for Students
- Bornliving Barcelona